

THE KENTUCKY BOARD OF OPHTHALMIC DISPENSERS
MEETING MINUTES
January 18, 2023

A regular meeting of the Kentucky Board of Ophthalmic Dispensers was conducted on January 18, 2023 at The Department of Professional Licensing located at 500 Mero St., Frankfort, Kentucky 40601 and via Zoom.

MEMBERS PRESENT

Dr. Todd Purkiss
Dr. Kimberly Smith
Cindy Castle
Mary K. Froelicher

DPL STAFF

Jamar Carter, Administrative Section Supervisor
Kristen Lawson, Commissioner
Sara B. Janes, Board Counsel
Jeff Bardroff, Boards & Commissions Support Specialist

MEMBER ABSENT

Jeroyd Evans

GUESTS

Curt Duff

CALL TO ORDER

Board Chair Cindy Castle called the meeting to order at 10:01 a.m.

MINUTES

Dr. Todd Purkiss made a motion to approve the amended minutes from the November 16, 2022 regular board meeting, Dr. Kimberly Smith seconded the motion and the motion carried.

FINANCIAL REPORT

The board reviewed the financial reports from the months of November & December 2022. Board Chair inquired if the payments to the state were all caught up. Board Specialist Jeff Bardroff will verify with fiscal and provide an update during the next scheduled board meeting.

DPL REPORT

Commissioner Lawson reminded board members to use the KY.GOV email addresses & Microsoft Teams in 2023, then provided a contact for assistance if needed.

BOARD COUNSEL REPORT

Board Counsel Sara Janes provided update on the application and regulation update process.

OLD BUSINESS

The 100% audit on renewals discussion was tabled until the amended applications have been approved. No update regarding the amended regulations at this time.

NEW BUSINESS

N/A

LICENSURE STATUS REPORT

Board Specialist Jeff Bardroff reported that there are currently 193 active Apprentice Ophthalmic Dispensers. 118 will expire in 2023 with 35 being Active-Active Not Eligible to Practice and 0 renewed on inactive status. 76 will expire in 2024 with 0 renewed on

inactive status. 533 active Ophthalmic Dispensers, 112 will expire in 2023, 36 renewed on inactive status set to renew on 1/1/2023, 421 expire in 2024 & 89 renewed on inactive status set to renew on 1/1/2024.

APPLICATIONS COMMITTEE REVIEW

No applications for review at this time

COMPLAINTS COMMITTEE REVIEW

Sara Janes updated the board that the complaints committee was canceled due to lack of quorum and suggested the board consider going into closed session to take care of the pending complaints on behalf of the complaints committee.

Kathy Froelicher moved and Dr. Kimberly Smith seconded entering into a closed session at 10:16am, pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding the complaints at which information protected by KRS 61.810(k) may be discussed and the motion carried.

Kathy Froelicher moved and Dr. Todd Purkiss seconded returning to open session and the motion carried.

Board Chair announced time returned from Closed Session as 10:27am. The board made the following recommendations:

Complaint Notification I – Closed
Anonymous Notification – Dismissed
Company Notification – Dismissed

A motion was made by Dr. Todd Purkiss to accept the board's recommendation on behalf of the Complaints Committee, Dr. Kimberly Smith seconded the motion and the motion carried.

A motion was made by Kathy Froelicher to delegate the board to handle all complaints on behalf of the Complaints Committee until a committee has been formed. Dr. Kimberly Smith seconded the motion and the motion carried.

CONTINUING EDUCATION REVIEW

The board reviewed Continuing Education Applications from the following liaisons:

- The Learning Curve
- SECO 2023

Dr. Kimberly Smith made the motion to approve the Continuing Education Applications, Kathy Froelicher seconded the motion and the motion carried.

OPHTHALMIC INSPECTOR REPORT

No inspection at this time

APPROVAL OF TRAVEL AND PER DIEM

Kathy Froelicher made a motion to approve per diem for members that attended the January 18, 2023 meeting. Dr. Kimberly Smith seconded the motion and the motion carried.

NEXT MEETING

The next scheduled board meeting will take place on Wednesday, March 15, 2023 at The Mayo-Underwood Building located at 500 Mero St., Frankfort, KY 40601. The Applications and Complaints Committee will meet prior at 9:00 a.m. with the board meeting to follow at 10:00am.

ADJOURNMENT

Dr. Kimberly Smith made a motion to adjourn the meeting at 10:40a.m. Kathy Froelicher seconded the motion and the motion carried.

Thank you,

A handwritten signature in cursive script that reads "Cindy Castle".

Cindy Castle
Board Chair